

Huron County

community foundationSM

GRANT APPLICATION GUIDELINES

CURRENT PRIORITIES: HCCF will focus on Prosperity by supporting Community & Economic Growth with a focus in the following Strategic Priority areas:

- Retaining and attracting a talented, trained workforce
- Creating vibrant and dynamic communities
- Cultivating an environment for business development

Projects addressing one or more of the Strategic Priority areas will be given preference for unrestricted grantmaking dollars, however, HCCF also holds funds with the following interest areas. Projects addressing these areas are also encouraged to apply:

- Education
- Arts and Culture
- Natural Areas Preservation
- Health and Medicine
- Recreation

APPLICATION GUIDELINES

To apply for a grant, please complete and return the attached application form along with a **1-page** application summary outlining the following topic areas as they relate to the project:

- A. Project Description** - A description and purpose of the project, how it will be carried out, how many people will be served, and the location of where the project is provided. What is the project's organized goal with a foreseeable, long-term benefit? Does the project benefit a significant number of people in the community with positive measurable results? How would a grant from HCCF be recognized?
- B. Applicant Organization** - A brief description of the history of the applicant organization, when it was founded, and who it serves.
- C. Project Team** - List the names and responsibilities of persons involved in planning and implementing the project. List any organizations that will assist you.
- D. Evaluation** - Describe how you will determine if you accomplished your purpose.
- E. Budget** – Include estimated project income and expenses. Include names of other incomes sources and whether these funds have been secured, as well as any fundraising.

APPLICATION SUBMISSION

Email application in pdf format to: hccf@huroncounty.com by **Monday, August 24, 2020 by 4 p.m** with grant awards announced at the HCCF Annual Celebration on September 17, 2020. Questions may be directed to Mackenzie at 989.269.2850 or via email (mackenzie@huroncounty.com). Please call or refer to website for additional information.

For good. For ever.®

HURON COUNTY COMMUNITY FOUNDATION

Grant Application

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*Please type or print. Complete all items including Project Narrative as outlined below in order to be considered for funding. E-mail PDF to mackenzie@huroncounty.com. Questions may be directed to Mackenzie at 989.269.2850 or email above. All grants will be administered according to the HCCF policies, which are available online at www.huroncountycommunityfoundation.org. **Deadline is August 24, 2020 at 4:00 p.m.***

Project Name	
Purpose of Grant Request (one sentence)	
Amount of Request \$	Total Project Cost \$

Name of organization applying		
Street Address		
City	State	Zip Code

Project Contact Person	
Title	
Phone No.	Email

Organization Director	
Website/Social Media	
Phone No.	Email

Project proposed start and end dates if applicable
Geographic area served
Estimated number of people served
List any previous grants from the HCCF within the past 4 years including project name, year funded and amount received.

To the best of my knowledge and belief, statements in this application are true and correct; the governing body has duly authorized this application. I understand that the HCCF, in evaluating this grant application, may share any and all information with advisors of the Foundation's choosing. I understand that at the conclusion of the project I will be required to submit a final report to the HCCF.	
Authorized Project Representative Name (Printed)	Date
Signature _____	

PROJECT NARRATIVE

Outline a description and purpose of your project, and the way in which it will be carried out. This description should include a timeline, anticipated outcomes, description of applicant organization, project team members, how you will evaluate the success of your project, and a project budget including both income & expense. One copy of any additional materials may be submitted. **Please limit this narrative to one page or less.**

AWARD PRESENTATION

Applicants receiving grant dollars will be asked to attend the HCCF Annual Celebration, where grants will be announced, on September 17, 2020.

Approved/Denied	Dollar Amt.	Date
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